

Brodhead Fire Commission Meeting Minutes

January 3, 2025

5: 00 P.M.

Brodhead Fire Station

1. Call to Order:

The meeting was called to order at 5:02 PM

2. Roll Call to determine if a quorum is present.

Present - S. Hazeltine, P. Faessler, N. Burkhalter, B. Moon, B. Gritzmaker, A. Schneider

3. Motion to deviate from the order of the agenda if necessary.

Motion made by N. Burkhalter to approve the agenda as presented

Seconded by A. Schneider

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

R. Harding wants to know if there is a plan moving forward for BFD. Does this plan involve and EMS service? Is it still the goal to join BFD with BAEMS at some point?

S. Hazeltine mentioned that he would like to see possibly shared resources at some point, even if it means is 2 separate entities. Don't know what the future holds and can only discuss with BAEMS. Would like to review concerns that BAEMS may have with moving forward with the discussion.

S. Hazeltine mentioned that it is not financially feasible to hire just firefighters to man the station.

Chief Scheidegger mentioned that he attended the Green Co. Chief meeting on Thursday. BTC plans to start a Fire Academy in Monroe for high school students starting in the fall of 2025. It would run Monday - Friday, 8:00 am to 10 am. He hopes this will help with fire recruitment in the area.

S. Hazeltine mentioned that the City of Brodhead has passed the third amendment to the dissolution agreement. The Rural Fire Association will schedule a meeting to approve the third amendment.

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the Brodhead Fire Commission Monthly Meeting Minutes December 6, 2024 as presented.

Motion made by N. Burkhalter

Seconded by A. Schneider

Motion Passed

6. Reports of departments activities:

A. Firefighters Inc.: Nothing at this time

B. Fire Inspector:

2024 Reporting Period

Total Inspections: **337**

Total Occupancies with violations noted (includes those corrected or referred) **37**

Occupancies with outstanding violations: **32** (Several of the outstanding violations are from twice-a-year inspections.)

Occupancies with violations noted and subsequently corrected: **5**

C. Administrative Assistant Reports:

December 2024

Fire Response 0, Cancel 3, MABAS 5, Lift Assist 4, MVA 0, Assist BAEMS 2, Assist GCEMS 1,

1st Response 3 **Total 18 Calls**

D. Life Quest/Fire Recovery:

December 2024

Claims Submitted 3 for \$1,857

Payments received for 4 claims by FRUSA \$1,100.60

Claims Denied - 0

Non-Billable(Other) - 0

In Progress - 3

E. Fire Chief: Nothing at this time

7. New Business :

A. Dress Uniforms/Funeral Honor Guard - Discussion/Possible Action:

Nothing at this time. We are waiting for Firefighters' Inc.'s next meeting regarding this item.

S. Hazeltine mentioned that in a previous meeting, he, A. Schneider, and P. Faessler agreed to donate money to purchase Class A uniforms. He said that the Chief should at least have a Class A Uniform and get it ordered. S. Hazeltine asked if anyone else would like to pitch in on this. T. Simpson said he would donate to purchasing a Class A uniform for the Chief.

B. Electrical Switch over Control Box Generator: Discussion/Possible Action

FF B. Hauri gave an overview of the current generator and its capabilities. The generator's electrical switch-over control box will provide emergency services during a power outage and handle any future upgrades to the current generator. Some items costing roughly \$5,589.00 are upgrading the electrical panel, \$1770.00; upgrading breakers, \$440.00; and new wiring, \$587.00, misc. items cost \$92.00, the electrical switch-over control box costs \$1,500.00, and two electricians' labor time is roughly 16 hours, totaling \$1,200.00. Thus, the total cost for the project is approximately \$5,589.00.

FF B. Hauri also reviewed the items that would power on with the electrical switchover. Examples were garage doors, lighting, heating, and the radio room for emergency responses.

N. Burkhalter motioned to install an electrical switchover with upgrades that cost less than \$6,000.

Seconded by P. Faessler

Motion Carried

C. 2% Money from Decatur and Magnolia: Discussion/Possible Action

P. Faessler mentioned how the state decides on 2%. It is made up of homeowners insurance costs, and a percentage is paid to the state by insurance companies. The discussion is whether or not Decatur and Magnolia are responsible for covering the 2% dues to the Brodhead Fire District from the failure of Albany Fire failing the 2% audit for those sections in the Albany Fire area. A. Schneider has contacted an attorney to see if any legal action could be taken. After discussion with the attorney, legal action was not something the attorney felt would be a case that could be won. A. Schneider also mentioned that it would be hard to calculate the amount received as the budget line item is just an estimate. The state will not provide what you might have received if Albany Fire had passed the audit.

S. Scharzlow, Avon Town Clerk, said she splits the money they receive on a percentage of sections.

B. Gritzmaker motioned to table the discussion on the 2% money from Decatur and Magnolia to the February meeting.

Seconded by P. Faessler

D. By Law Committee-Discussion/Possible Action: Nothing at this time

E. Treasurer's Report-Discussion/Possible Action:

Operating Checking Account Balance: **\$152,812.10**

Executive Money Market Operating Money Market: **\$40,267.60**

Capital Money Market Capital Fund Balance: **\$479,694.21**

Total Accounts Balance: **\$672,773.91**

Motion to approve Treasurer's report made by B. Gritzmaker

Seconded by A. Schneider

Motion passed

F. Payments of Bills-Discussion/Possible Action:

Payment of bills after December 6, 2024 Meeting:

AirWorx \$300.00, AT&T First Net \$85.98, Bandt \$5,753.86, Blackhawk Tech \$100.96, Blackhawk Tech \$240.00, Brodhead EMS \$770.51, Brodhead Water & Light \$382.39, Capital One \$886.97, Charter \$187.65, CLIA Lab \$248.00, EcoWater \$23.00, Fire-Rescue Supply \$1170.00, Fire-Rescue Supply \$568.00, Firefighter Pay \$17,924.75, Firefighter Pay - Leave Work Nov. \$587.50, First Center Floral \$105.98, Gasser \$6.99, Jefferson Fire Safety \$456.00, Lifequest \$77.68, Monroe Engraving \$165.00, Officer Pay \$3,500.00, Orfordville Lumber \$507.50, Paid on Shift \$13,032, Piggly Wiggly \$70.10, Reimb-Searles \$59.17, Service Award \$15,677.00, Sewer \$121.30, Speich \$811.56, Streamline \$200.00, WE Energies \$47.76, Wis. State Firefighters \$25.00

Income Received after the December 6, 2024 Meeting:

Fire Recovery \$554.88, Interest \$16.21, Capital One Rewards \$329.81, Eppich-Donation \$150.00

Motion to approve Payment of Bills made by N. Burkhalter

Seconded by B. Moon

Motion Carried

8. Commission Comments or Questions:

Commission's opportunity to speak about anything, not a specific agenda item.

Discussion on how the agenda is presented. Admin Assist Osborne will be rearranging line items for the February meeting. Will add old business as a line item also.

**9. Discussion/Possible Action on future agenda items and next meeting date and time:
Brodhead Fire Commission Meeting, Friday, February 7, 2025, at 5:00 PM**

10. Motion to adjourn

Motion to adjourn made by N. Burkhalter at 6:10 PM

Meeting adjourned

Minutes typed by Admin Assistant H. Osborne
Saturday, January 4, 2025, at 7:00 am

.