

**Brodhead Fire Commission**

**September 6, 2022**

**Decatur Town Hall**

**5:00 PM**

**1. Call to Order:** Meeting was called to order at 5:02 PM.

**2. Roll Call to determine if a quorum is present.**

Present- S. Hazeltine , T. Simpson, P. Naramore, A. Schneider, T. Schadewaldt,  
P. Faessler

**3. Motion to deviate from the order of the agenda if necessary.**

Motion made by A. Schneider  
Seconded by T. Schadewaldt  
Motion Passed

**4. Public Appearances: This is the public's opportunity to speak. F**

**Each citizen is allowed 10 minutes to address the Commission.**

\*No one at this time

**5. Approval of previous meeting minutes. Discussion/Possible Action:**

Motion to approve the meeting minutes for the August 2, 2022 Regular Commission Meeting and August 11, 2022 Special Commission Meeting.

Motion made by T. Simpson  
Seconded by A. Schneider  
Motion Passed

**6. Reports of Dept Activities:**

**a. Firefighters Inc.:** Nothing at this time

**b. Fire Inspector:**

\*Chief Scheidegger shut down Dollar General for fire code violations over the Labor Day weekend rechecked and opened Tues. 9/6/2022.

**c. Fire Chief:**

\*Engine 6 is out of service-Needs pump packing repacked, tank is leaking and needs to be inspected for cracks for repair, and auto lube for main bearing is in water needs to be replaced. Will be going for repairs on 9/8/2022 will be at Rennerts for 1 to 2 weeks.

Estimate cost is \$6,643.50.

\*Reo is turning 100 years old in 2023. Kelch Museum reached out to see if BFD was interested in getting it up and running. Could use it for parades, car shows and general display. There has been interest in donations towards the project. Will bring it up to the Brodhead Firefighters Inc. at next meeting.

\*Truck 2 still needs to do hose testing.

\*BTC will be doing a Speed Recruitment Day for EMT/AEMT. Sat. Oct. 15.

\*Dollar Tree and Gospel Hall will be building in vacant lots near to Dollar General.

\*Three Waters Reserve is redoing outside driveways and making area ADA compliant

**d. Lifequest:**

\*Adm. Asst Osborne mentioned currently behind on projection of income from lifequest for the year. Budgeted amount was at \$8,000 and BFD is currently at \$2,997.78. Mostly due to calls being medical related that are not billable.

**e. Bylaw Committee Discussion/Possible Action:**

\*Capt. Pinnow asked for the replacement of D. Fox to the Bylaw Committee so we can move forward on changes that need to be made on several bylaws. T. Simpson will replace D. Fox on the Bylaw Committee.

Date was set for Thurs. Sept. 15, 2022 at 5:00 PM to review bylaw changes. If bylaw committee approves changes will go to Brodhead Fire District in October for final approval.

**f. Internship Program: Discussion/Possible Action:**

\*Bylaw Committee needs to approve revisions for the mentor position. BFD currently has 1 FF/Paramedic ready to hire once changes have been approved.

**g. Replacement of Engine 6-Discussion/Possible Action:**

\*S. Hazeltine mentioned a line of credit for \$250,000 has been approved by the Bank of New Glarus/Sugar River with 7 year amortization up to 10 years if needed. Tyler will be in contact with Adm. Asst Osborne with the paperwork.

**h. Fire Chief and Personnel Discussion/Possible Action:** Nothing at this time

**i. Brodhead Fire District merger with Brodhead Area EMS Discussion/Possible Action:**

\*S. Hazeltine talked with attorneys. City Attorney felt this should be a relatively simple transfer of asset and debt to the Brodhead Fire District. City of Brodhead and Rural Fire would need to agree to the new language in the agreement.

\*T. Lindau who has represented the Rural Fire in past feels Brodhead Fire District should retain a different attorney for merger. Does not want a conflict of interest at any point down the road. Also, was advised the Brodhead Area EMS retain their own attorney for this process of merger.

**1. Retention of Fire District Attorney Discussion/Possible Action:**

Motion by A. Schneider to retain attorney to represent Brodhead Fire District with the merger between Brodhead Area EMS.

Seconded by T. Schadewaldt

Motion Carried

**j. Budget 2023 Discussion/Possible Action:**

\*D. Pinnow has serious concerns for next year if we do not get personnel as daytime coverage maybe unavailable. Current daytime coverage is older and at retirement age.

\*T. Simpson asked if there were line items other than the personnel lines that could be reduced to reduce overall budget amount.

\*Rural municipalities will need to take budget to the town of electors to exceed the levy limits.

\*Possibilities of Safer Grant to fund personnel for 3 years would still need to have money available to pay those members when grant runs out if you could even get the grant no guarantees with grants.

\*Motion by P. Faessler to present combined Brodhead Fire District/EMS budget for 2023 at \$1,205,280.50. Seconded by A. Schneider All in favor 5 aye and 1 no. Motion Carried

**k. Wisconsin Retirement System Discussion/Possible Action:**

\*Admin Assist. Osborne attended a Full Day Training Webinar for WRS on 8/22/2022.

Admin Assist has paperwork completed and training done until BFD is assigned a Case Manager which will be in November. Once manager is assigned will be able to finish up paperwork. There will be 2 categories for those that reach eligibility General (Admin Assist) and Protective with Social Security (Firefighters/EMS)

**7.New Business:**

**a. Treasurer's Report-Discussion/Possible Action:**

Operating Account Balance: \$234,773.24

Money Market Capital Account Balance: \$8,771.06

Total Accounts Balance: \$243,544.30

Motion to approve Treasurer's report made by A. Schneider

Seconded by T. Schadewaldt

Motion Passed

**1. Move Capital Account Expense fund balance from Operating Account to Money Market Capital Account. Discussion/Possible Action:**

Motion by P. Naramore to move capital account expense fund balance in the amount of \$81,017.64 from operating account to the money market capital account.

Seconded by A. Schneider

Motion Carried

**b. Payment of Bills-Discussion/Possible Action:**

**August Payments made after August 2, 2022, Meeting:**

ABC Fire & Safety \$255.00, AT&T First Net \$72.99,

Brodhead Water & Light \$441.32, Capital One \$895.53, Charter \$202.34

Decatur Dairy \$74.49, EcoWater \$23.00, Firefighters' Daughters \$85.95

Gasser \$37.98, Middlesex \$461.00, NFPA \$476.90, NFPA \$607.14,

Nolte's Garage \$492.34, Piggly Wiggly \$150.28, Refue, Pas, Jacobson \$2,295.00

Sewer-City of Brodhead \$123.90, Speich \$301.63, WE Energies \$12.91

**August Credits made after August 2, 2022, Meeting:**

Brodhead Area EMS \$325.00, City of Brodhead \$86,909.45,

City of Brodhead \$9,834.93, Town of Spring Valley \$7,439.92

Town of Magnolia \$534.18, Brodhead Firefighters Inc. \$14.00

**September Payments made at September 6, 2022, Meeting:**

Bandt \$1,970.77, Capital One \$2,266.81, Charter \$202.34, WE Energies \$14.59

Motion to approve Payment of Bills report made by A. Schneider

Seconded by T. Schadewaldt

**8. Closed Session**

**a.) Per WI State Statutes Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:**

**Fire Chief Position**

\* Motion by P. Naramore to enter closed session at 6:15 p.m.

Second by T. Simpson

Roll call vote, six ayes.

Motion Carried

**b.) Return to Open Session**

Motion by T. Schadewaldt to reconvene from closed session.

Return from closed session at 7:30 p.m.

Second by T. Simpson

Brodhead Fire District Commissioners, six ayes.

Motion Carried

**c.) Possible Action from Closed Session**

\*Action from closed session: T. Schadewaldt made a motion for S. Hazeltine to negotiate offer for new fire chief up to \$50,000 in base salary.

Seconded by A. Schneider

All in Favor 6 ayes

Motion Carried

**9. Commission Comments or Questions:**

**This is the Commissions opportunity to speak about anything that is not a specific agenda item.** \*Nothing at this time

**10. Discussion/Possible Action on future agenda items and next meeting date and time:**

**Next Meeting: October 4, 2022 at 5:00 PM Decatur Town Hall.**

**11. Motion to adjourn**

Motion to adjourn at 7:40 PM by P. Faessler

Meeting adjourned

**Minutes by: Heather Osborne**

**Brodhead Fire Administrative Assistant**