

Minutes of Meeting
Brodhead Fire Commission
January 4, 2022
Brodhead Fire Station
6:00 PM

1. Call to Order: Meeting was called to order at 6:00 PM.

2. Roll Call to determine if a quorum is present.

Present- S. Hazeltine, A. Schneider, P. Faessler, R. Moon, C. Schupbach (Zoom)

Absent- D. Fox

3. Motion to deviate from the order of the agenda if necessary.

Motion made by A. Schneider

Seconded by P. Faessler

Motion Passed

4. Public Appearances: This is the public's opportunity to speak. Each citizen is allowed 10 minutes to address the Commission.

*No one at this time

5. Approval of previous meeting minutes. Discussion/Possible Action:

Motion to approve the meeting minutes for the December 7, 2021

Motion made by P. Faessler

Seconded by A. Schneider

Motion Passed

6. Reports of Dept Activities:

a. Firefighters Inc.:

*Nothing at this time

b. Fire Inspector:

*End of year reporting for Fire Inspection Services, Inc was provided to Fire District Members.

Included total occupancies inspected-2021 total 350

Total occupancies with violations noted (includes those corrected or referred to Chief) 2021 total 22

Occupancies with outstanding violations 2021 total 16

Occupancies with violations noted and subsequently corrected 2021 total 6

c. Fire Chief:

*Truck 2 back in service until it can be serviced at L&S. Will keep eye on oil leak.

*Chief Scheidegger is looking to remove the personnel committee. Disciplinary action will be handled by the 3 Chiefs and if needed will refer to the Brodhead Fire District.

- *Scissor lift needs new batteries before annual inspection can be completed.
- *3 Ladders need rung repairs. 2 roof and 1-35 ft. extension ladder. Looking for to see if it will be cheaper to repair or buy new ones.
- *3 disposable CO detectors were purchased for on jump bags new state requirement. Located on bags in Squad 4, Engine 1 and Command.

d. Lifequest:

***Nothing at this time**

e. By Law Committee Discussion/Possible Action:

***Nothing at this time**

f. Internship Program: Discussion/Possible Action:

*Captain Pinnow handed out rough draft packet to the Brodhead Fire Commissioners:

Included: Intern Application, Joint Personnel Committee, Paid on Premise Employee, Intern V3, BFD & BAEMS Intern Agreement V3, BFD and BAEMS Paid On Call and Intern Daily Duties SOG, Compensation & Benefits-Paid on Premise and Intern, Agreement Between BFD and BAEMS Paid on Premise employees and Interns. Captain Pinnow would like Commissioners to review.

Looking to set up meeting with Brodhead Fire District Commissioners and BAEMS to go over paperwork and make changes if needed.

Possible dates Saturday, January 15 or 22, 2022 at 8:00 AM

Captain Pinnow stated what sets BFD/BAEMS Program apart from others is we will pay for tuition for 2 year program. Funding for Paramedic with contract of 2 years of service.

7.New Business:

a. Treasurer's Report-Discussion/Possible Action:

Operating Account Balance: \$7,873.37

Capital Account Balance: \$0.00

Total Checking Account Balance: \$7,873.37

Motion to approve Treasurer's report made by A. Schneider

Seconded by R. Moon

Motion Passed

S. Hazeltine was pleased with the large purchases that had to be made and still being able to stay within budget.

b. Payment of Bills-Discussion/Possible Action:

December Paid Bills-Abednego Fire Prot. \$560.00, AT&T First Net \$72.99

Blackhawk Tech \$320.00, City of Brodhead (LOSA) \$15,229.99,

Lakeside International \$757.28, Monroe Lock \$250.00, Penflex \$1,000

Speich \$183.99

December Credits- Orfordville Fire \$343.33, Capital One \$271.18

January Unpaid Bills-Brodhead Water & Light \$360.84, Capital One \$379.71

Century Water \$23.00, Fire Insp. Service \$2,623.00, 5 Alarm \$199.29

NFPA \$175.00, Spectrum \$196.85, WE Energies \$331.43, Wis. Fire Chief \$95.00

Wis. Dept of Revenue \$10.00

Motion to approve Payment of Bills report made by A. Schneider

Seconded by R. Moon

c. Open checking account for Capital Fund. Separate from operating checking account. Discussion/Action

*Motion was made by A. Schneider to open separate checking account for Capital Fund titled Brodhead Fire Capital Fund.

*Seconded by C. Schupbach

Motion Passed

8. CLOSED SESSION per WI Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

***Chief Scheidegger does not need a closed session at this time.**

9. Commission Comments or Questions:

This is the Commissions opportunity to speak about anything that is not a specific agenda item.

***Nothing at this time**

10. Discussion/Possible Action on future agenda items and next meeting date and time:

Next Meeting: February 1, 2022 at 6:00 PM Brodhead Fire Station

Motion to adjourn

Motion to adjourn at 6:28 PM by A. Schneider

Meeting adjourned

Minutes by: Heather Osborne

Brodhead Fire Administrative Assistant