

Brodhead Fire Commission

October 4, 2022

Decatur Town Hall

5:00 P.M

1. Call to Order: Meeting called to order at 5:01 PM

2. Roll Call to determine if a quorum is present.

Present- S. Hazeltine (Late) , P. Faessler, T. Simpson, P. Naramore, A. Schneider, T. Schadewaldt

3. Motion to deviate from the order of the agenda if necessary.

Motion made by P. Naramore to approve agenda as published.

Seconded by P. Faessler

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

*Mayor Jones still has not received EMS balance sheet will not sign intergovernmental agreement till he has all information from EMS financials. Mayor Jones mentioned there are grants available that may benefit EMS. Mayor Jones would like the Brodhead Fire Dist. to delay the merger with Brodhead Area EMS to work out details first. Mayor Jones mentioned EMS will be receiving money from State of Wis. roughly 112k.

*Avon Representative received a bill from Brodhead EMS for \$66,000 asked if they should pay it or is it part of the new budget. After explanation Avon will hold off paying till new budget for 2023 is approved.

*At the end of meeting Chris Searles brought in the balance sheet from Brodhead Area EMS: ambulance 50k, building appraisal 800k, equipment in ambulance 35k, value of items in building 15k may be on low side, cash 305k, liability building 250k, new ambulance 300k unofficially on order.

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the meeting minutes for the September 6, 2022 Regular Commission Meeting and September 23, 2022 Special Commission Meeting.

Motion made by T. Simpson

Seconded by A. Schneider

Motion Passed

6. Reports of departments activities:

a. Firefighters Inc.: Sportsman's Night October 15, 2022.

b. Fire Inspector: *Nothing at this time

c. Fire Chief:

*Engine 6 is being repaired at Rennerts for tank and pump issues. Tank was removed to fix bottom that was leaking. Sided of tank is also deteriorating maybe 1-2 years before they will need to be fixed. Repack pump and replace auto lube housing. Estimated cost 20k to 25k.

d. Life Quest: *Nothing at this time

e. By Law Committee-Discussion/Possible Action:

Bylaw Committee met on Sept. 15, 2022 to review the following: Brodhead Fire District (BFD) and Brodhead Area EMS (BAEMS) Paid on Premise and Interns Daily Duties Standard Operating Guideline, 3.15A Compensation & Benefits Paid on Premise and Interns, Brodhead Fire District (BFD) Brodhead Area EMS (BAEMS) Intern Agreement, 1.X POSITION: Intern, Agreement between Brodhead Fire District (BFD) and Brodhead Area EMS (BAEMS) Paid on Premise Employees and Interns, 1.6 POSITION: Paid On Premise Employee, 1.xx POSITION: Joint Operating Committee, Final Job Description.

Capt. Pinnow forwarded bylaws to Commissioners prior to meeting for review.

Motion made by P. Faessler to approve bylaws as presented

Seconded by T. Schadewaldt

All in Favor 6 Ayes

Motion Passed

*Capt. Pinnow stated there is a correction on the Brodhead Fire Dist. Job Announcement Pay of \$15.00 to \$23.00 per hour should read \$15.00 to \$25.00 per hour.

* Capt. Pinnow stated there is another part-time paid on premise application and possible another applicant. Capt. Pinnow would like to look at possible break down of job requirements further for paid on premise would like approval and revisit.

f. Brodhead Fire District Merger with Brodhead Area EMS Discussion/Possible Action:

*S. Hazeltine will call Attorney Tim Lindau and have him talk with Attorney Mark Schrader in regards to the amendment sent for the intergovernmental agreement that the City of Brodhead has an issue with.

*A. Schneider mentioned this is an amendment to an already approved intergovernmental agreement and is not opening up agreement for revisions.

*S. Hazeltine with talking to Tim Lindau mentioned that Tim Lindau was checking into the state statute that the Fire District was founded as an emergency response agency may not need amendment to add EMS.

1. Retention of Fire District Attorney Discussion/Possible Action:

*Motion made by A. Schneider to retain attorney Robb Leach of Kittelsen Law Firm in the matter of Brodhead Fire District Merger with Brodhead Area EMS.

Seconded by T. Simpson

Motion Passed

*Attorney Daniel Bartloff will represent Brodhead Area EMS with merger to Brodhead Fire District.

g. Budget 2023 Discussion/Possible Action:

*Capt. Pinnow made suggestion should BFD focus on Fire District budget for 2023 could leave EMS alone. Capt. Pinnow gave a rough assessment of what the total might look like for Fire Dist. budget

*S. Hazeltine stated he was not altering numbers presented for budget. The number presented will be the number he will take to the Town of Electors to vote on. Also, stated that if the merger takes place in 2023 will need to fund it.

*Capt. Pinnow asked is it possible that future city hires should be Firefighter/EMS
T. Simpson will take it to Personnel Committee.

7. New Business

a. Treasurer's Report-Discussion/Possible Action:

Operating Account Balance: \$153,293.95

Money Market Capital Account Balance: \$89,788.70

Total Accounts Balance: \$243,082.65

Motion to approve Treasurer's report made by A. Schneider

Seconded by P. Naramore

Motion passed

b. Payments of Bills-Discussion/Possible Action:

September payments made after September 6, 2022 meeting: AT&T Mobility \$72.99,
Brodhead Water & Light \$447.35, Coast to Coast \$222.86, Decatur Dairy \$58.46,
Dick's Repair \$65.00, EcoWater \$23.00, Napa \$14.07, Piggly Wiggly \$17.96,
Reimburse-Robert Wirtz \$563.12, Reimburse-Wm. Shrier \$110.20, Rennerts \$1,638.86
Sewer-City of Brodhead \$117.43, Speich \$146.42.

September Credits:

Town of Spring Grove (2% Dues) \$2,841.57, Town of Avon (2% Dues) \$691.29,

Town of Spring Valley (2nd half assessment) \$2,350.97, Town of Decatur \$5,858.17

October payments made at October 4, 2022 meeting: Capital One \$296.91,

Charter \$202.34, WE Energies \$13.33.

Motion to approve Payment of Bills by T. Schadewaldt

Seconded by P. Naramore

Motion passed

8. Closed Session

a.) Per WI State Statutes Section 19.85(1)(c) considering employment, promotion,
compensation, or performance evaluation data of any public employee over which the
governmental body has jurisdiction or exercises responsibility: **Fire Chief Position**

*Motion by A. Schneider to enter closed session as 6:09 PM

Seconded by P. Faessler

Roll Call Vote, 6 Ayes

Motion Passed

*Motion by to reconvene from closed session

Returned from closed session at 6:16 PM

Seconded by P. Naramore

Motion Pass

*Possible Action from closed session

Admin Assistant will post job posting on Wis. State Fire Chiefs', Iowa State Fire Chiefs', Illinois
State Fire Chiefs', Minnesota State Fire Chiefs' and Rock Co. Fire Chiefs' and will hand out job posting
at the Green Co. Chiefs' meeting being held Thurs. in Blanchardville.

9. Commission Comments or Questions:

This is the Commissions opportunity to speak about anything that is not a specific agenda item. ***Nothing at this time**

10. Discussion/Possible Action on future agenda items and next meeting date and time:

Next Meeting: **Monday, November 7, 2022 at 5:00 PM Decatur Town Hall**

11. Motion to adjourn.

Motion to adjourn at 6:42 PM by P. Faessler
Meeting adjourned

Minutes by: Heather Osborne
Brodhead Fire District Admin. Asst.