

**Brodhead Fire Commission  
Monthly Meeting  
February 2, 2024  
3:00 P.M.  
Brodhead Fire Station**

- 1. Call to Order:** Meeting called to order at 3:00 P.M.
- 2. Roll Call to determine if a quorum is present.**

Present - S. Hazeltine, A. Schneider, P. Naramore, P. Faessler, T. Simpson, C. Jones
- 3. Motion to deviate from the order of the agenda if necessary.**

Motion made by T. Simpson to approve the agenda as presented  
Seconded by A. Schneider  
Motion Passed
- 4. Public Appearances: This is the public's opportunity to speak.**

**Each citizen is allowed 10 minutes to address the Commission. No one at this time**
- 5. Approval of previous meeting minutes. Discussion/Possible Action.**

Motion to approve the Brodhead Fire Commission January 5, 2024 monthly meeting minutes and the Brodhead Fire Commission and Brodhead Area EMS Board meeting minutes from January 6, 2024 as presented.  
Motion made by T. Simpson  
Seconded by P. Naramore  
Motion Passed
- 6. Reports of departments activities:**
  - a. Firefighters Inc.: Nothing at this time**
  - b. Fire Inspector:**

Adm. Assistant Osborne currently reviewing the 2nd half of 2023 inspections. 2nd half of inspections in review: 110 total occupancies inspected, 6 occupancies with violations noted, 6 occupancies with violations noted and subsequently corrected.

**2023 Totals:**  
329 total occupancies inspected, 26 total occupancies with violations noted, 26 occupancies with violations noted and subsequently corrected.
  - c. Fire Chief:**

\*Admin Assist Osborne gave report of calls for **January 2024**  
Fire Response **3**, Cancel **1**, MABAS **1**, Lift Assist **9**, MVA **2**, Assist BAEMS **5**, Assist GCEMS **2**, 1st Response **3** **Total 26 Calls**  
\*Chief Scheidegger reported Truck 2, Tender 5 and Squad 4 all needed Kussmauls' replacement. Each unit was roughly \$825.00 normally over \$1,000.00 but since BFD purchased several at one time the Kussmaul dealer gave BFD a discount.  
\*Firefighter Mike Fitters retired after 20 yrs of service.

\*Lift Assist discussion/action was discussed under Chief Report-Discussion was had about the numerous lift assists and after how many calls warrants a charge for service. In May 2022 Brodhead Fire Dist. passed to charge for lift assists at a rate of \$350.00 per call. In June 2022 this was implemented by Lifequest Service, the service provider for billing for the Brodhead Fire Dist. At that time there was no set number of calls for individuals that requested services; it was at the time directed more towards the nursing homes. Up until now there were no charges for services to individuals that needed services for lift assist. Recently there have been a number of calls to the same residence that has brought this back to the table.

S. Hazeltine feels from our original policy since there was no set number of calls BFD could have charged from day one. Another question that was brought up was should there be a medical assessment before a lift assist. Chief Scheidegger states they ask the patient several questions but if BFD was to do a full medical assessment they would need to call an ambulance service as BFD is unable to check off a patient that does not have medical care. Brodhead Fire Dist. agreed there needs to set a threshold of how many calls to allow before starting to bill.

C. Jones made a motion as of 2/2/2024 an individual will receive 2 lift assists in a calendar year after those 2 calls an individual will be billed for additional lift assists.

Seconded by P. Faessler

Motion Carried

Any lift assist prior to motion and date will not be billed.

\*Chief Perkins from Orfordville asked if he could borrow the BFD scissor lift to replace light in Orfordville station with LED lights. Will let BFD know when he would need it once lights arrive.

**d. Life Quest/Fire Recovery:**

**Fire Recovery-January 2024**-Monthly Totals for Brodhead Fire District Claims Submitted 3 for \$1,270.50. Payments received for 1 claim by FRUSA \$250.00. No Claims Denied, 0 Non-Billable, In Progress 3.

**7. New Business :**

**a. Lift Assist - Discussion/Possible Action: SEE CHIEF REPORT**

**b. By Law Committee-Discussion/Possible Action: Nothing at this time**

**c. Treasurer's Report-Discussion/Possible Action:**

Operating Checking Account Balance: \$599,958.36

Executive Money Market Operating Money Market: \$53,973.07

Capital Money Market Balance: \$154,525.41

Total Accounts Balance: \$808,456.84

P. Faessler mentioned the increase to stipend for the Adm. Asst need to move funds from 4 person paid on shift line item to Adm Asst Stipend to cover costs that were not in the budget line item for Adm Asst Stipend.

A. Schneider made a motion to amend 2024 budget line items in amount of \$600.00 to cover the increase in stipend.

Seconded by P. Naramore

Motion to approve Treasurer's report made by C. Jones

Seconded by A. Schneider

Motion passed

**d. Payments of Bills-Discussion/Possible Action:**

**January expenses paid after January 5, 2024 monthly meeting:**

AT&T \$42.99, Brodhead Water & Light (2023 Final Water Bill) \$132.55,  
Brodhead Water & Light \$404.15, Capital One \$1,055.63, Century Ecowater \$23.00  
Decatur Dairy \$16.63, Firefighter Pay-Leave work December 2023 \$270.00,  
Fire Inspection Services \$2,475.00, FirePenny \$349.95, Fire Safety Education \$994.00  
Gasser (December 2023 Statement) \$38.97, Green Co Fire Officers Assoc. \$110.00  
MacQueen \$81.48, Mary Tessendor \$60.00, NFPA \$175.00, Nolte's Garage \$129.12 & \$60.25  
Oborne, Heather \$600.00, Penflex \$1,000.00, Piggly Wiggly \$192.38,  
Sewer-City of Brodhead \$118.20, SWANI \$2,520.00, Spectrum \$187.66,  
Speich (December 2023 Statement) \$249.69, Wis Dept of Revenue \$10.00,  
Wis Fire Service Admin Assoc \$75.00, WE Energies \$249.74

**January income received after January 5, 2024 monthly meeting:**

Brodhead Area EMS (Oct.) \$178.74, Fire Recovery USA (Oct.) \$1,399.98,  
Brodhead Area EMS (Nov.) \$178.74, Ronald Withee \$60.00, Stan Everson \$60.00,  
Fire Recovery USA (Dec) \$857.00, Town of Magnolia \$6,997.67, Town of Avon \$15,667.49  
Town of Decatur \$70,562.50, Melissa Kuebli (Alan Timm) \$60.00, City of Brodhead \$111,101.04  
Town of Spring Valley \$10,937.89, Town of Spring Grove \$28,816.05.

Motion to approve Payment of Bills made by C. Jones

Seconded by P. Naramore

Motion passed

**8. Commission Comments or Questions:**

**This is the Commission's opportunity to speak about anything that is not a specific agenda item.**

**9. Discussion/Possible Action on future agenda items and next meeting date and time:**

**Next Meeting: Brodhead Fire Dist. Mtg. March 1, 2024 at 3:00 PM**

**10. Motion to adjourn.**

Motion to adjourn at 3:35 P. Naramore

Seconded by A. Schneider

Meeting adjourned