

**Brodhead Fire Commission and Brodhead Area EMS Board**

**January 6, 2024**

**Brodhead EMS Garage**

**8:00 AM**

- 1. Call to Order:** A. Schneider called the meeting to order at 8:05 AM
- 2. Roll Call to determine if a quorum is present.**  
Present- A. Schneider, P. Faessler, T. Simpson, P. Naramore,  
Absent -S. Hazeltine, C. Jones
- 3. Approval of previous meeting minutes. Discussion/Possible Action**  
Motion to approve Brodhead Fire Dist. and Brodhead Area EMS November 4, 2023 Meeting Minutes was made at the Brodhead Fire District meeting on December 1, 2023.  
as presented.  
Motion made by C. Jones  
Seconded by P. Naramore  
Motion Passed
- 4. Review Agreement between the Brodhead Fire District and Brodhead Area EMS, Inc. Standard Operating Guidelines for Paid on Premise**  
\*Lt./Paramedic Derrick Pinnow started the discussion of whether we need more than 1 person. Currently, Capt/Paramedic Rick Bedward holds the only paid on premise employee position when he is unavailable or on vacation does BFD/BAEMS want 1 person to be able to fill in those hours not being covered.  
\*The need for paid on premise has shifted from the original need of getting the rigs out the door to more task driven. That could change at any time.  
\*Both BFD/BAEMS would limit paid on premise employees to a total of 2 days a week with a max of 8 to 12 hrs per day. Max hours for 1 week 24 hrs  
\*Task vs Time Sensitive and the paid on premise employee trained to handle the task will be scheduled accordingly in order to complete on time.  
\*BFD/BAEMS feels paid on premise employees need to be members of both departments and will hire 1 at this time.  
\*Notice will be created and posted for position with applicant to turn in application and resume to Admin Assistant Osborne by Feb 29, 2024. Interview in the month of March. Bring Information back to the BFD/BAEMS Meeting on **April 6, 2024 at 8:00 AM**
- 5. Future agenda items and next meeting date and time**  
**Brodhead Fire District and Brodhead Area EMS Board Meeting April 6, 2024 at 8:00 am**
- 6. Motion to adjourn**  
Motion to adjourn at 8:30 a.m. by A. Schneider  
Seconded by T. Simpson  
Meeting adjourned