

**Updated-Minutes of Meeting
Brodhead Fire Commission
June 7, 2022
Brodhead Fire Station
5:00 PM**

1. Call to Order: Meeting was called to order at 5:03 PM.

2. Roll Call to determine if a quorum is present.

Present- S. Hazeltine, A. Schneider, P. Faessler, T. Simpson, P. Naramore, D. Fox

3. Motion to deviate from the order of the agenda if necessary.

*Move item j. under 5.

Motion made by A. Schneider

Seconded by P. Naramore

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

*No one at this time

5. Approval of previous meeting minutes. Discussion/Possible Action:

Motion to approve the meeting minutes for the May 3, 2022.

Motion made by T. Simpson

Seconded by A. Schneider

Motion Passed

j. Brodhead Fire District merger with Brodhead Area EMS Discussion/Action:

*Barb Clark Brodhead EMS Representative met with Brodhead Fire Commissioners on a possible merger between Brodhead Area EMS and Brodhead Fire District.

*Any questions Commissioners may have bring to the next Brodhead Fire & Brodhead EMS Internship/Mentorship Meeting July 9, 2022 at 8:00 at EMS Garage.

6. Reports of Dept Activities:

a. Firefighters Inc.:

*Nothing at this time

b. Fire Inspector:

*Nothing at this time

c. Fire Chief:

*Discussion at Officers' Meeting-Officers' Weekends-Pay Officers \$200.00 a weekend, or change to 1 officer per weekend, or remove Officers' weekend schedule.

*T2-New oil pan gasket was put on truck did not fix the issue still leaks oil. Would have to pull the transmission to possible fix. L & S is going to clean the area in question and JB Weld to see if it that helps the issue.

*Modern Day Recruiter Class @ Fox Valley Tech College, Appleton, WI. Sept. 24, 2020 9:00 to 3:30 PM Chief Scheidegger and Adm. Asst. Osborne will be attending.

*BTC will be holding FF1 class at Brodhead Fire this fall. Brodhead Fire District Meetings will be moved to Decatur Town Hall.

d. Lifequest:

*Admin Asst. Osborne stated as of June 1, 2022, Lifequest has put in place flat fee rate for types of calls. This will be added to the rates for personnel and equipment BFD already has in place.

*Admin Asst. Osborne has billed for a total of 19 calls in 2022 out of 123.

1. Billing for lift assist-Discussion/Action:

*Admin. Assistant Osborne has just received another version of a lift assist contract from Lifequest. Admin. Assistant Osborne will review and create a contract that would fit BFD and bring it to the District next month.

e. By Law Committee Discussion/Possible Action:

*Position: Administrative Assistant job description will be tabled till next month meeting to give Commissioners time to look over changes.

f. Internship Program: Discussion/Possible Action:

*Hiring Committee has been chosen representatives from both Brodhead Fire and Brodhead EMS. Chief Scheidegger will contact EMS Captain Derrick Pinnow to set up a time to interview mentor candidate. Moving forward with program looking forward to hiring more mentors and interns.

g. Replacement of Engine 6-Discussion/Possible Action:

*S. Hazeltine talked with M. Olsen, Bank of Brodhead President, in starting line of credit for the Brodhead Fire District. M. Olsen was not sure this was possible since we were not a taxing entity and that we would need to go through the City of Brodhead. Brodhead Fire District would make the loan payments to the City of Brodhead.

h. Fire Chief and Personnel Discussion/Possible Action:

*1 application for the Part Time Chief Position. Closing for applications is July 1.

*The future is paid on premise, part time or full time firefighters.

k. Adopt Resolution of Inclusion under Wisconsin Retirement System

Discussion/Action:

*T. Simpson made the motion to adopt the Resolution of Inclusion under Wisconsin Retirement System as presented by Administrative Assistant Osborne.

Seconded by D. Fox

Motion Passed

I. Budget 2023 Discussion/Action:

*Capt. Pinnow had made mention that the city would like to know if the Fire District knows if the budget for 2023 will be more than a 2% increase if so they would like to know as soon as possible.

*Capt. Pinnow will be working on budget so many different variables to look at.

7.New Business:

a. Treasurer's Report-Discussion/Possible Action:

Operating Account Balance: \$145,972.31

Capital Account Balance: \$8,771.06

Total Checking Account Balance: \$160,971.03

Motion to approve Treasurer's report made by D. Fox

Seconded by P. Naramore

Motion Passed

b. Payment of Bills-Discussion/Possible Action:

May Payments of bills after May 3, 2022 Meeting-ABC Fire & Safety \$256.00, AT&T First Net \$72.99, AWP Platforms \$190.00, Decatur Dairy \$51.04, Deluxe Checks \$199.60, Gasser \$41.35, Piggly Wiggly \$93.85, Sewer-Brodhead \$121.51, Speich \$437.02

May Credits after May 3, 2022 Meeting-Illinois State Toll \$10.00

June Payment of bills at June 7, 2022 Meeting- AT&T First Net \$87.10, Brodhead Water & Light \$312.56, Capital One \$306.13, Charter \$202.34 Chiefs' Pay \$1000.00, Conway Shields \$77.58, Decatur Dairy \$51.22 Ecowater \$23.00, Emergency Medical \$428.57, Firefighters' Pay \$16,117.79 L & S Trucking \$3,066.85, McNeil & Co. \$21,264.28, Napa \$12.49, Officers' Pay \$2,500.00, Piggly Wiggly \$73.68, Sewer-City of Brodhead \$120.49 Speich \$661.66, WE Energies \$118.25

Motion to approve Payment of Bills report made by P. Naramore

Seconded by D. Fox

8. Commission Comments or Questions:

This is the Commissions opportunity to speak about anything that is not a specific agenda item.

9. Discussion/Possible Action on future agenda items and next meeting date and time:

Next Meeting: July 5, 2022 at 5:00 PM Brodhead Fire Station.

Motion to adjourn

Motion to adjourn at 7:05 PM by D. Fox

Meeting adjourned

Minutes by: Heather Osborne

Brodhead Fire Administrative Assistant