

Brodhead Fire Commission Meeting

December 6, 2024

5: 00 P.M.

Brodhead Fire Station

1. Call to Order:

The meeting was called to order at 5:00 PM

2. Roll Call to determine if a quorum is present.

Present - S. Hazeltine, P. Faessler, N. Burkhalter, B. Moon, B. Gritzmaker

Absent - A. Schneider

3. Motion to deviate from the order of the agenda if necessary.

Motion made by N. Burkhalter to approve the agenda as presented

Seconded by B. Gritzmaker

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

Rick Harding - Comments on per diem will be discussed under section 7e later in the meeting. Rick feels the Fire District should pay per diem for the fire district meetings, not the townships. Township members get a salary and should not get per diem for meetings.

Rick Harding mentioned he had a positive conversation with Chief Scheidegger.

Rick Harding questioned the amount of money budgeted for paid on-shift personnel.

Chief Scheidegger, the budgeted amount was to cover those firefighters who sign up for shifts.

Not all shifts were covered, but if they were, you would need the money in the budget to cover hours covered by firefighters. Chief Scheidegger mentioned that the budgeted amount paid on the shift in 2025 would provide a closer picture of the times normally covered.

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the Brodhead Fire Commission Monthly Meeting Minutes November 1, 2024 and Brodhead Fire Commission and Brodhead Area EMS Quarterly Meeting November 2, 2024 as presented.

Motion made by N. Burkhalter

Seconded by B. Moon

Motion Passed

6. Reports of departments activities:

a. **Firefighters Inc.: Nothing at this time**

b. **Fire Inspector: Nothing at this time**

c. **Administrative Assistant Reports:**

November

Fire Response 2, Cancel 4, MABAS 3, Lift Assist 3, MVA 3, Assist BAEMS 2,
1st Response 6 **Total 23 Calls**

d. **Life Quest/Fire Recovery:**

Claims Submitted 7 for \$4,131.00

Payments received for 2 claims by FRUSA \$554.88

Claims Denied - 0

Non-Billable(Other) - 0

In Progress - 7

Adm. Assistant Osborne mentioned she is in the process of reviewing past calls that have gone to collections. She will write letters reminding subjects to make the payment and that the invoice will remain in collection until it is paid in full.

- e. **Fire Chief:** Truck 2 is back. Engine 1 needs to go to Rennerts for repairs for the def module.

7. New Business :

- a. **Dress Uniforms/Funeral Honor Guard - Discussion/Possible Action:** Nothing at this time waiting for Firefighters' Inc. to have their next meeting.

- b. **Training Containers-Spring Grove Lease Agreement Discussion/Possible Action**

Commissioners and Fire Officers' were given the Training Containers-Spring Grove Lease Agreement for review. Rick Harding thought it would be essential to include guests outside those certified firefighters to watch training in agreement—a short discussion between commissioners. N. Burkhalter made the motion to accept the Spring Grove Lease Agreement

B. Gritmaker second motion

Motion passed

- c. **Electrical Switch over Control Box Generator: Discussion/Possible Action**

Chief Scheidegger explained that Trevor Searles had an electrical switch-over control box generator for sale at the go-kart track, which was brand new and still in the box. He is asking \$1,500.00. The backup generator currently must be manually switched on for a power outage. This electrical switch over control box generator will turn on the backup generator. P. Faessler mentioned that there may be a need to do some rewiring. Chief Scheidegger mentioned that Brian Hauri, the electrical instructor at BTC, is also on BFD. Nick would like a special meeting to talk with Brian Hauri about what would be needed to install this unit.

B. Gritmaker motioned to table discussion until a meeting can be arranged with Brian Hauri.

P. Faessler seconded the motion to table discussion

Motion passed

- d. **2% Money from Decatur and Magnolia: Discussion/Possible Action**

Albany Fire District lost its 2% money due to compliance failure. This affected 7 fire dept surrounding the Albany Fire area. Due to the failure, Decatur and Magnolia did not receive 2% dues for their townships. The money they would have received would then be divided by the number of sections and paid to the fire dept representing those sections. District questions if the townships should still be liable for paying the amount even though they did not receive the money from the state. 2% dues money is specific to the items it can be used for. This money can not be used to reduce a budget.

B. Gritmaker made the motion to table discussion until more information could be gathered on 2% money from Decatur and Magnolia

N. Burkhalter seconded the motion to table discussion

e. Per diem for the Commissioners: Discussion/Possible Action

The Town of Spring Grove passed a motion they are not responsible for per diems.

N. Burkhalter felt the salary he receives covers the meetings and does not favor receiving a per diem for meetings.

S. Hazeltine was not in favor of the Fire District paying per diem as his township appointed him to be on the Fire District Board

B. Gritzmaker mentioned the mayor chooses who he would like to represent each board for the City of Brodhead. As part of the council, each member is appointed to different boards. B. Gritzmaker felt it part of the council's responsibility to attend these meetings. B. Gritzmaker did not feel he should be paid a per diem for meetings he was appointed to sit on by the mayor.

After a lengthy discussion, there was no support from the Fire Commissioner to have the Brodhead Fire District pay them per diem for meetings.

f. By Law Committee-Discussion/Possible Action: Nothing at this time

g. Treasurer's Report-Discussion/Possible Action:

Operating Checking Account Balance: **\$214,841.54**

Executive Money Market Operating Money Market: **\$40,267.60**

Capital Money Market Capital Fund Balance: **\$477,768.83**

Total Accounts Balance: **\$732,877.97**

Motion to approve Treasurer's report made by B. Gritzmaker

Seconded by N. Burkhalter

Motion passed

h. Payments of Bills-Discussion/Possible Action:

Payment of bills after November 1, 2024 Meeting:

AT&T \$42.99, Brodhead Water & Light \$392.11, Capital One \$742.35, Charter \$187.65,

Conway Shield \$83.50, & \$87.50, Decatur Dairy \$57.13, EcoWater \$23.00,

Fire Service Inc. \$24,940.13, Firefighter Pay - Leave Work Oct. \$1,287.50, Gasser \$143.70

MacQueen \$152.45, Orfordville Lumber \$596.66, Piggly Wiggly \$405.82

Register Print Center \$38.00 & \$100.00, Reimb. M. Fitters \$258.89 & \$221.90

Reimb H. Osborne \$222.44 & \$111.22, Sewer - City of Brodhead \$127.37, Streamline \$200.00

Speich \$601.87, WE Energies \$12.31

Income Received after November 1, 2024 Meeting:

Fire Recovery \$1,462.68, State of Wis \$109.94, Interest \$19.35, Brodhead Water & Light \$650.00

Motion to approve Payment of Bills made by B. Gritzmaker

Seconded by N. Burkhalter

Motion Carried

8. Commission Comments or Questions:

This is the Commission's opportunity to speak about anything, not a specific agenda item.

9. Discussion/Possible Action on future agenda items and next meeting date and time:

Brodhead Fire Commission Meeting, January 3, 2025, at 5:00 PM

Brodhead Fire Commission & Brodhead Area EMS, January 4, 2025 at 8:00 AM

10. Motion to adjourn.

Motion to adjourn made by N. Burkhalter at 5:55 PM

Meeting adjourned