

Brodhead Fire Commission Meeting Minutes

July 7, 2023

10:00 A.M.

Brodhead Fire Station

1. Call to Order: Meeting called to order at 10:04 AM

2. Roll Call to determine if a quorum is present.

Present- S. Hazeltine, A. Schneider, P. Faessler, T. Simpson, P. Naramore

Absent- C. Jones

3. Motion to deviate from the order of the agenda if necessary.

Motion made by T. Simpson to approve the agenda as presented

Seconded by A. Schneider

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission. No one present

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the Brodhead Fire Commission June 2, 2023 meeting minutes as presented

Motion made by T. Simpson

Seconded by A. Schneider

Motion Passed

6. Reports of departments activities:

a. Firefighters Inc.: Nothing at this time

b. Fire Inspector: Admin. Assist. Osborne working on the 1st round of inspections.

c. Fire Chief:

*Admin Assist Osborne gave report of calls for **JUNE 2023**: Fire Response 1, Cancel 3, MABAS 3 Lift Assist 2, MVA 5, Assist BAEMS 4, Assist GCEMS 1, 1st Response 3 **Total 22 Calls**

*Chief Scheidegger mentioned working on trying to get detailing for HME 6. Mueller Graphics from Barnevald came out to spec out for detailing waiting for a quote. Contacted Pierce since BFD has several trucks from them to see about getting graphics from Pierce. Since it is not a Pierce truck having an issue working with them.

*Will need to put digital radios in HME 6 may use DNR grant radios that come in so we do not need to switch out radios in the future.

*If Brodhead 850 responds to a call in Orfordville District an Engine from Brodhead Fire District will assist.

d. Life Quest: Nothing at this time

7. New Business

a By Law Committee-Discussion/Possible Action:

1. Paid on Shift - Discussion/Possible Action

Chief Scheidegger felt it is up to the employer to make the decision whether or not an employee is allowed to sign up during work hours and the employer should enforce not BFD otherwise would need to write several different bylaws for each business.

2. Compensation & Benefits - Leaving Employment - Discussion/Possible Action

Under Leave of Employment it clearly states employees who miss compensated work hours at their regular, paid job due to their response to a paged emergency call will be paid 2.5 times their normal Brodhead Fire District pay for that call. If a firefighter is not losing compensated pay they will be paid normal Brodhead Fire pay per call.

Motion made by A. Schneider any leave of employment pay is to be paid monthly.

Seconded by Paul Naramore

Motion Passed

3. Position: Administrative Assistant - Discussion/Possible Action

After discussion on who the Administrative Assistant reports to, no action was taken.

Brodhead Fire Commission did not feel the bylaw needed to be changed.

b. Treasurer's Report-Discussion/Possible Action:

Operating Checking Account Balance: \$16,194.42

Executive Money Market Operating Money Market \$53,973.07

Capital Money Market Balance: \$158,117.11

Total Accounts Balance: \$228,284.60

Motion to approve Treasurer's report made by A. Schneider

Seconded by T. Simpson

Motion passed

c. Payments of Bills-Discussion/Possible Action:

Bills paid after June 2, 2023 Meeting: AT&T \$42.99, Bedward, Richard \$252.00, Brodhead Water & Light \$388.98, Capital One \$4,588.60, Charter \$185.90, Chiefs Pay \$1,000.00, Conway Shield \$83.50, Ecowater \$23.50, Firefighters Pay (1st Half of 2023) \$14,888.90, Gasser(May) \$23.37, Gasser (June) \$127.83, MacQueen \$105.63, MacQueen \$176.05, McNeil & Co. Ins. \$22,586.00, Napa \$35.23, Officers Pay \$3,000.00, Paid on Shift Payroll \$1,800.00, Piggly Wiggly \$187.17, Poms \$175.15, RCFOA \$350.00, Reliant \$281.70, Scheidegger, Robert \$1,080.00, Scheidegger, Robert \$1,087.50, Speich \$1,045.03, SWANI-New Hire \$65.00, SWANI-New Hire \$65.00, Uniform Den \$143.65, Uniform Den \$5.90, WE Energies \$73.97, Wis State FF \$650.00, Wis. St. FF \$25.00, Wis. State FF \$25.00

CREDITS received after June 2, 2023 Meeting:

Area EMS \$516.00, Brodhead Firefighters Inc. \$47.94

Brodhead Motion to approve Payment of Bills by A. Schneider

Seconded by P. Naramore

Motion passed

A. Schneider mentioned Chief Scheidegger and Admin. Asst. Osborne along with himself met with representatives from the League of Municipalities on possible insurance quotes. Admin Asst. Osborne has forwarded to representative BFD current policy waiting to hear back.

8. Commission Comments or Questions:

This is the Commission's opportunity to speak about anything that is not a specific agenda item.

9. Discussion/Possible Action on future agenda items and next meeting date and time:

Next Meeting: **Friday, August 4, 2023 at 10:00 AM Brodhead Fire Station**

10. Motion to adjourn.

Motion to adjourn at 10:40 AM by A. Schneider

Seconded by T. Simpson

Meeting adjourned

Heather Osborne

Brodhead Fire District Admin. Asst.