

Brodhead Fire Commission
Meeting Minutes
November 1, 2024
5: 00 P.M.
Brodhead Fire Station

1. Call to Order:

The meeting was called to order at 5:06 PM

2. Roll Call to determine if a quorum is present.

Present - S. Hazeltine, P. Faessler, N. Burkhalter, B. Moon, A. Schneider

Absent - B. Gritzmaker

3. Motion to deviate from the order of the agenda if necessary.

Motion made by N. Burkhalter to approve the agenda as presented

Seconded by A. Schneider

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

Rick Harding -

When researching or getting quotes for breathing air compressors, he suggested Air One out of Burlington, WI.

He felt the Rural Fire Association meeting went well. He wanted to know the status and if the commission was moving hard on hiring personnel. S. Hazeltine mentioned that, at this time, we need to see the direction the District will be going moving forward.

He asked if the Commissioners were representing their municipalities or the Brodhead Fire District when sitting at the Fire Commission Meetings.

S. Hazeltine and A. Schneider stated they are here to do what is best for the Fire District.

He asked how per diem was compensated for the Fire Commission. S. Hazeltine and A. Schneider explained how their townships paid for meetings.

He asked how Juda operated on their budget, but Brodhead Fire has such a large budget with Capital Fund. Chief Scheidegger asked how you can compare Juda, who has roughly 80 calls to Brodhead Fire at 222 calls, plus the apparatus needed and cost of repairs, population size, and pay for firefighters.

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the Brodhead Fire Commission Monthly Meeting Minutes October 4, 2024 as presented.

Motion made by N. Burkhalter

Seconded by A. Schneider

Motion Passed

6. Reports of departments activities:

- a. **Firefighters Inc.:** Nothing at this time

b. Fire Inspector:

Currently doing the 2nd round of 2024 inspections

c. Administrative Assistant Reports:

October 2024

Fire Response 7, Cancel 3, MABAS 4, Lift Assist 1, MVA 4, Assist BAEMS 3,
1st Response 6 **Total 28 Calls**

d. Life Quest/Fire Recovery:

Claims Submitted 6 for \$2,615.00

Payments received for 2 claims by FRUSA \$1,462.68

Claims Denied - 0

Non-Billable(Other) - 0

In Progress - 5

S. Hazeltine asked if BFD had issues with Lifequest since they had sold. Adm.

Assistant Osborne said she has not had any problems with Fire Recovery collecting or receiving money from them. At the Administrative Conference, she heard several depts had issues with the EMS side of collections.

Fire Chief:

Truck 2—The steering gearboxes are leaking. The estimate for replacing the gearboxes, alignment, and other parts, as removal may cause the possibility of needing tie rod ends and other pieces if they do not come apart correctly, is \$14,659.00. Plus, towing is \$650.00. Chief Scheidegger would have them look at the oil leak that had been going on for several months.

7. New Business :

a. Dress Uniforms/Funeral Honor Guard - Discussion/Possible Action:

Firefighters will discuss honor guard dress uniforms at the November 6, 2024, meeting.

Fire Service Honor Guard Basic Operation and Duties Training, Saturday, December 7, 2024
Oxford Fire Dept in Oxford, WI. Lunch will be provided.

b. Training Containers-Spring Grove Lease Agreement Discussion/Possible Action

Rick Harding, Spring Grove Rep, stated the Spring Grove Attorney has completed the Lease Agreement for the Training Center. Once it has been reviewed, the attorney will forward it to Brodhead Fire District for review.

c. By Law Committee-Discussion/Possible Action:

Chief Scheidegger mentioned updating and reviewing SOGs and Policies, which will need a meeting to review updates. DSPS has a set of suggested SOGs that BFD will review and add to Brodhead Fire's current SOGs and Policies.

A. Schneider and N. Burkhalter will be District members of the Bylaw Committee. Meetings TBD

d. Treasurer's Report-Discussion/Possible Action:

Operating Checking Account Balance: **\$251,634.53**

Executive Money Market Operating Money Market: **\$40,267.60**

Capital Money Market Capital Fund Balance: **\$475,228.64**

Total Accounts Balance: **\$767,130.77**

Motion to approve Treasurer's report made by A. Schneider

Seconded by N. Burkhalter

Motion passed

e. Payments of Bills-Discussion/Possible Action:

Admin. Assist Osborne asked about paying for fire sirens. BFD receives a monthly bill from Brodhead Water & Light for sirens. T. Simpson asked Chief Scheidegger if he felt he would use the sirens in the future. Chief Scheidegger felt the answer at this time would be “No” with the pagers, and Active 911 firefighters have a means of knowing when a fire call will be paged.

Payment of bills after October 4, 2024 Meeting:

ABC Fire & Safety \$853.00, Blackhawk Tech \$420.64, Bound Tree \$17.20,
Brodhead Water & Light \$472.25, Capital One \$2,982.03, Decatur Dairy \$79.84, EcoWater \$23.00
Firefighter Pay-Fire Prevention \$2,720.00, Firefighter Pay-Leave Work Sept. \$615.00
Gasser \$45.00, H.J. Pertzborn \$220.00, L&S Trucking \$1,248.24, MacQueen \$2,557.34
Monroe Powersports \$927.85, Piggly Wiggly \$160.82, Reimburse Fitters Mileage \$73.16
Reimburse Hauri Mileage \$198.32, Sewer-City of Brodhead \$125.40, Spectrum \$187.65
Speich \$498.58, Streamline \$200.00, Uniform Den \$44.75, WE Energies \$58.04

Income Received after October 4, 2024 Meeting:

Fire Recovery \$2,723.04, Interest \$20.78, and Brodhead EMS Paid on Premise Reimb. \$135.65
Nick Faessler Donation \$500.00, Metropolitan Reporting \$11.50.

Motion to approve Payment of Bills made by N. Burkhalter

Seconded by A. Schneider

Motion Carried

8. Commission Comments or Questions:

Commission's opportunity to speak about anything, not a specific agenda item.

9. Discussion/Possible Action on future agenda items and next meeting date and time:

Brodhead Fire Commission Meeting, December 6, 2024 at 5:00 PM

10. Motion to adjourn.

Motion to adjourn made by A. Schneider at 5:40 PM

Meeting adjourned